

# Frequently Asked Questions (FAQs) on Virtual Shareholder Meeting

## 1. Why is this Annual General Meeting (AGM) only virtual?

Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/04-231/932 dated 24 March 2020, a listed company can arrange virtual shareholder meeting, which can be conducted via live webcast by using digital platform. Accordingly, in the light of prevailing COVID-19 situation in Bangladesh, considering the health and safety of all the shareholders, staff and others who plan to attend the AGM 2020, Grameenphone plans to convene its 23<sup>rd</sup> AGM 2020 virtually by using digital platform.

## 2. How can I participate in the AGM?

You are eligible to participate in the AGM, if you were a shareholder of Grameenphone as on the "Record Date" i.e. 17 February 2020.

You will be able to participate in the AGM online from your laptop, desktop, tablet and smartphone. For logging in to the system, you need to put your 16-digit BO ID number and other credential as a proof of your identity by visiting the link <http://bit.ly/gpvirtualagm-2020>

## 3. How can I submit questions/comments prior to and during the meeting?

You can submit your questions/comments in writing or through voice recording 24 hours before commencement of the AGM and during The AGM, by visiting the link <http://bit.ly/gpvirtualagm-2020> or through emailing to [shareoffice@grameenphone.com](mailto:shareoffice@grameenphone.com)

## 4. How the Company will address our questions/comments?

During the live Q&A session on the AGM day, the Board and the Management will try to answer the relevant questions, which will be submitted through the system and email prior to or during the meeting. However, Grameenphone reserves the right to edit and reject questions if it deems profane or otherwise inappropriate.

## 5. Who is entitled to vote and how many shares can I vote?

Each holder of shares of Grameenphone as on the "Record Date" i.e. 17 February 2020 is entitled to cast one vote per share on each Agenda item at the AGM. You are entitled to vote all shares owned by you as on the "Record Date".

## 6. How can I vote my shares in the AGM?

You can vote your shares electronically 24 hours prior to commencement of the AGM and during the AGM by visiting the link <http://bit.ly/gpvirtualagm-2020> You may vote in "FAVOUR" or "AGAINST" with respect to each agenda item.

## 7. What is the deadline for voting my shares?

Your vote must be received before the polls close for each agenda items during the AGM.

## 8. What is the voting requirement to approve each of the Agenda?

Each agenda will be passed by the vote of the majority of votes cast. Each agenda receiving more votes in "FAVOUR" than votes "AGAINST" will be passed.

## 9. What If I have technical difficulties or trouble accessing the virtual meeting?

If you encounter any difficulties accessing the virtual meeting through the link <http://bit.ly/gpvirtualagm-2020> prior to or during the AGM, please call +8801711555888 for support.



# Virtual Shareholder Meeting of Grameenphone Ltd.

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- Facilitate shareholder attendance and participation.
- Enable shareholders to participate fully, and equally, from any location around the world.



We believe the virtual shareholder meeting will increase the ability to engage with all the shareholders, regardless of their number of shares, resources, or physical location.

Access	Q&A	Vote
<p>Grameenphone values the importance of effective communication with its Shareholders. The Company recognizes the rights of Shareholders and the Shareholders’ interest are primarily ensured through Grameenphone’s AGM. Accordingly, we have designed our virtual format to enhance, rather than constrain, Shareholder access, participation and communication.</p> <p>For example, the online format allows Shareholders to communicate with us in advance of and during the meeting so that they can ask any relevant questions or provide with comments on the performance or any other aspect of the Company.</p>	<p>The Company does not place restrictions on the type or form of questions that may be asked; however, the Company reserves the right to edit profanity or other inappropriate language for publication.</p> <p>During the live Q&amp;A session of the meeting, the Chair or the Management will try to answer the questions as they come in.</p>	<p>The Shareholders will be able to cast their vote on the Agenda items and the results will be broadcasted in real time at the time of approval on the specific agenda item.</p>

We believe good Corporate Governance involves openness and trustful cooperation between all stakeholders involved in the Company, including the owners of the Company – the Shareholders. We have carefully designed the 23<sup>rd</sup> AGM of the Company to provide continuous and meaningful Shareholder engagement and participation. Our committed Board of Directors and Management Team value these interactions and invest significant time and resources to ensure that it has an open line of communication with Shareholders.

